Thank you for your interest in a project in the Town Forest. Please complete this application to propose a new or expand activity in the town forest. This application will be review by the Town Forest Committee for suitability in the town forest. The Committee will consider new and existing uses, resource protection, management goals and objectives, legal constraints, etc. The Committee will use the following criteria, based on values expressed by the community, to determine the appropriateness of the proposed activity or use:

(1) Natural resources and associated benefits are not destroyed, degraded, or adversely impacted.

(2) Activities are in keeping with existing public uses and original intent of the acquisition, including related deed restrictions, restrictions associated with funding sources, and easements.

(3) Uses are not solely for private gain (that is, the public must benefit from the uses as well).

(4) Uses do not pose an unreasonable risk to the safety of the users and the general public.

(5) The project is within the missions, goals, and objectives of the municipality, as expressed in their strategic plans, local zoning or state law.

(6) The project is compatible with the overall management objectives for the parcel(s) as outlined in the long-range management plan.

(7) The project does not unreasonably exclude, eliminate, degrade, or conflict with other established and accepted public uses of the Town Forest and surrounding area.

(8) The project is not prohibited by law, rule, regulation, or policy.

This information is intended to clarify the process and assist you in developing your proposal.

**Questions?**

Please contact

**Submitting the Application**

This application can be submitted by:

**Town Forest Project Proposal Application**

*Please answer the following questions to the best of your knowledge. Attach a map/sketch/site plan of your project if possible*

**Contact Information**

Name:

Address:

Phone Number:

Email:

**About the Project**

1. Please provide a brief description of the project:

1. How would you characterize the Proposed Project/Use?

Upgrade of existing

Relocation of existing

New

Change in Use

1. What is the purpose and need for this project?
   1. Describe the public interest and enthusiasm around this project.
2. Please specify the location of the proposed project as exactly as possible. If possible, attach a topographic map showing location.  
   1. If the project is a relocation or upgrade of an existing facility, please explain the rationale behind this improvement.

1. Please provide a detailed physical description of the project (i.e., dimensions, trail mileage and clearance, appearance, etc.).
   1. Describe the construction process for this project (timeline, equipment used, etc.)
   2. Describe the required maintenance for this project (frequency, equipment needed, responsible party, etc.)

1. Please describe 2-3 examples of similar projects to what you have proposed if possible.
2. Please list who will be involved in the project. Be sure to highlight any involvement or communication with members of the town forest committee, Conservation Commission, trails committee, and/or select board about this project.

1. Who would be the user group for this project, and what is the anticipated level of use?

1. In your view, how would this project affect the user experience of all visitors to the forest?

1. Are there any potential dangers and safety risks from the construction, maintenance, or use of this project?

1. Do you foresee any potential conflicts associated with the project? If so, describe your plan to mitigate such conflict.
2. Have you discussed this project with any neighboring landowners? If so, what was the outcome